

Center Name: Roswell ASP/Monterey Elem.		Address: 910 W. Gayle Roswell, NM 88203			Phone: (575)623-9438			
License Number: 53040	Issue Date: 11/21/2016	Expiration Date: 11/20/2017	Type: 2 Star Child Care Center		Status: Licensed			
Capacity					Census			
Over Age 2:	50	Under Age 2:	0	Night Care:	0	Playground:	50	
		Over 2:	13	Under 2:	0			
Days and Hours of Operation								
Morning		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:							Closed	Closed
Closing Times:								
Afternoon		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:		03:00 PM	03:00 PM	01:45 PM	03:00 PM	03:00 PM		
Closing Times:		05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM		
# of Classrooms: 1		Purpose: Semi-Annual		Date: 04/13/2017		Time: 04:50 PM		
Comments Staff file and survey review performed on 04/28/2017.								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.40 A LICENSING REQUIREMENTS	Compliance
8.16.2.40 B CAPACITY OF A PROGRAM	Compliance
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS	Compliance

Administrative Requirements

8.16.2.41 A ADMINISTRATION RECORDS	Non-compliance
<p>Deficiencies The program failed to display in a prominent place the [Current Out of School Time State Regulations]. Regulation: 8.16.2.41A</p> <p>Corrective Action Plan The program will post the missing item(s). Date to be Completed: 05/12/2017</p>	
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.41 C PARENT HANDBOOK	Compliance
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS	Compliance
8.16.2.41 E PERSONNEL RECORDS	Compliance
8.16.2.41 F PERSONNEL HANDBOOK	Compliance

Personnel & Staffing

8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
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Personnel & Staffing		
8.16.2.42 B STAFF QUALIFICATIONS		Compliance
8.16.2.42 C TRAINING		Compliance
Services & Care of Children		
8.16.2.43 A GUIDANCE		Compliance
8.16.2.43 B PHYSICAL ENVIRONMENT		Compliance
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.43 D EQUIPMENT AND PROGRAM		Compliance
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.43 G SWIMMING, WADING AND WATER		N/A
8.16.2.43 H FIELD TRIPS		N/A
8.16.2.43 F OUTDOOR PLAY AREAS		Compliance
Food Service		
8.16.2.44 B MEALS AND SNACKS		Compliance
8.16.2.44 C KITCHENS		N/A
Health & Safety Requirements		
8.16.2.45 A HYGIENE		Compliance
8.16.2.45 B FIRST AID REQUIREMENTS		Not Inspected
8.16.2.45 C MEDICATION		Compliance
8.16.2.45 D ILLNESSES		Not Inspected
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS		Not Inspected
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING		Compliance
8.16.2.47 B PEST CONTROL		Compliance
8.16.2.47 C MECHANICAL SYSTEMS		Compliance
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.47 E EXITS AND WINDOWS		Compliance
8.16.2.47 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.47 G SAFETY COMPLIANCE		Compliance
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.47 G, I PETS		N/A

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Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Allen Anderson 4:00pm

04/13/2017

Mary Dawe

04/13/2017

Surveyor: Allen Anderson	Date	Facility Rep: Mary Dawe	Date
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